



Reference Sub-Committee of the Board of Governors of the City of London School for Girls

Date: MONDAY, 26 FEBRUARY 2018

Time: 10.30 am

Venue: COMMITTEE ROOMS, GUILDHALL, EC2V 5HH

Members: Clare James MA, Deputy (Chairman) Randall Keith Anderson
Nicholas Michael Bensted-Smith, JP (Deputy Chairman) Sir Michael Snyder
Richard David Regan, OBE, Deputy

Enquiries: Paige Upchurch
paige.upchurch@cityoflondon.gov.uk

N.B. Part of this meeting may be subject to audio-visual recording.

John Barradell
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **TERMS OF REFERENCE**

To receive the terms of reference of the Sub-Committee.

For Information
(Pages 1 - 2)

4. **MINUTES**

To approve the public minutes and non-public summary of the meeting held on 12 July 2016.

For Decision
(Pages 3 - 4)

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

For Decision

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

7. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

8. **NON-PUBLIC MINUTES**

To approve the non-public minutes of the previous meeting held on 12 July 2016.

For Decision
(Pages 5 - 8)

9. **ARREARS OF SCHOOL FEES - SPRING 2018**
Report of the Bursar of the City of London School for Girls

For Decision
(Pages 9 - 14)

- a) Appendix 1 - Arrears of Fees Spring 2018 (Pages 15 - 16)
- b) Appendix 2 - Terms and Conditions (Pages 17 - 36)

10. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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Reference Sub (Board of Governors of the City of London School for Girls) **Committee**

Composition

- Chairman and Deputy Chairman of the Board of Governors of the City of London School for Girls
- Up to five other Governors appointed by the Board of Governors

The quorum shall be any three Governors.

Terms of Reference

To consider arrears of school fees, sabbatical leave and estimates (including fee increases) (with power to act) and other such matters as the Board may from time to time decide for the year ensuing.

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REFERENCE SUB COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL FOR GIRLS

Tuesday, 12 July 2016

Minutes of the meeting of the Reference Sub Committee of the Board of Governors of the City of London School for Girls held at the City of London School for Girls at 9.00 am

Present

Members:

Clare James (Chairman)

Nigel Challis

Nicholas Bensted-Smith (Deputy
Chairman)

Sylvia Moys

Officers:

David Arnold

- Town Clerk's Department

Alan Bubbear

- Bursar, City of London School for Girls

1. APOLOGIES

Apologies for absence were received from Deputy Richard Regan and Alderman William Russell.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were none.

3. MINUTES

RESOLVED – That the public minutes and non-public summary of the meeting held on 27 January 2016 be approved.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE

There were none.

5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was none.

6. EXCLUSION OF THE PUBLIC

RESOLVED: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Item No.

8

Paragraphs in Schedule 12A

1 & 3

7. **NON-PUBLIC MINUTES**
RESOLVED – That the non-public minutes of the meeting held on 27 January 2016 be approved.
8. **ARREARS OF SCHOOL FEES - SUMMER 2016**
The Sub-Committee considered a report of the Bursar of the City of London School for Girls regarding a number of arrears of fees cases.
9. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
There were a number of questions from Governors.
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
Governors requested that the Bursary Sub-Committee meet as soon as possible to consider any current Bursary application(s). The Town Clerk agreed to contact Bursary Sub-Committee Members to schedule a meeting for later in July or early September. Future Reference and Bursary Sub-Committee meetings would also be added to the Committee calendar and circulated to Governors in due course.

The meeting closed at 10.05 am

Chairman

**Contact Officer: David Arnold tel. no.: 020 7332 1174
david.arnold@cityoflondon.gov.uk**

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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